

# Quick Guide to Safeguarding



Spring Harvest, as a Christian event strives to provide an environment that feels safe for everyone. The Butlin's resort provides children, young people and adults with care and support needs with the opportunity for a lot more freedom than they would have in other settings. Every one of us has a responsibility for safeguarding, and those who serve on the team at Spring Harvest are in a unique position of trust at the event and must always remain vigilant.

This quick guide is designed to help you know your responsibilities whilst on the team at Spring Harvest. If your role directly involves serving children, young people or adults with care and support needs, please familiarise yourself with our full [Safeguarding Policy](#) and watch our Safeguarding video.

## Good practice

- Treat everyone with dignity
- Respect personal space and privacy
- Avoid unsupervised contact with any child or young person
- No unauthorised photography or filming of any child or young person
- Avoid questionable activity and language (e.g., rough/sexually provocative games)
- Remain vigilant
- Challenge unacceptable behaviour
- Follow the safeguarding policy
- Report all allegations or suspicions of abuse

## How to Respond to a Disclosure

- Listen – and keep on listening
- Don't question
- Avoid passing judgement
- Never promise confidentiality
- Explain what you intend to do
- Take action immediately
- Contact the Event Safeguarding Advisor or Safeguarding Officer
- Write down the content of your conversation, including times/dates
- Sign, date and keep safely

## Who to Contact at Spring Harvest?

If you have any concerns about the welfare of a child, young person or adult with care and support needs, in the first instance, please speak with a member of our safeguarding team:

Skegness	Event Safeguarding Officer:	Sarah Driscoll
	Event Safeguarding Advisor:	Andy Saunders
Minehead	Event Safeguarding Officer:	Stella Ellwood
	Event Safeguarding Advisor:	Alan Charter

**Tel:** 01825 705220 or 01825 705221

**Email:** [safeguarding@essentialchristian.org](mailto:safeguarding@essentialchristian.org)